



The Catholic Women's League of Canada
Alberta Mackenzie Provincial Council



**Secretary's Report
Provincial Convention
June 7-8 2019
Grande Prairie, AB**

Since the 2019 Mid-Winter meeting the Provincial Secretary has been busy. The minutes of the mid-winter meeting were prepared, sent to the editing committee members, and then distributed to the executive for approval. The rosters and the calendar of events were kept updated.

The annual report was compiled using the results of reports from the five Diocesan Presidents. More councils are using the electronic reporting method, but there are still some councils who prefer the paper report forms for sharing information. The reports from each diocese are interesting and show how each council takes on the duties of secretary. Some secretaries reported finding the position to be very rewarding and educational.

Preparations for this convention included creating templates for minutes for the convention pre-, post- and business meetings and editing where necessary the reports from the provincial executive members for the minutes. Calendars of events, rosters and the motion book were updated to reflect the new executives in our five dioceses and are ready for the next elected secretary.

Archival materials, which consist of minutes and reports from the past two years, have been compiled and are ready to hand over to our new Past-President.

The position of Provincial Secretary has been interesting and rewarding. The educational opportunities are many. It is the hope of the Provincial Secretary that more members of the CWL will agree to take on this important position and share their gifts with their sisters in the League.

This concludes my report,

Betsy Fletcher,
Secretary
Alberta Mackenzie
Provincial Council

